



2024 Vendor Information

Products Requirements & Rates:

- To qualify for consideration ALL products being sold must be locally made or grown - imported products (in part or full) are not permitted - the exception being raw materials. If you are unsure about your product, please contact Market Management for guidelines and examples; market@downtowncharlottetown.com
 - Vendors are responsible for ensuring the safety of their products and must follow all applicable Provincial and Federal regulations for their respective products.
 - Season Rate: \$275/Season (9 or more Sundays)
 - Deposit Required: \$75 non-refundable deposit to hold seasonal spaces is due upon notice of application approval.
 - Payment by e-transfer, cheque, or cash.
 - *\$200 balance is to be paid prior to the first market day.*
 - Daily Rate: \$35/day
 - Payment due the Monday prior to the booked date.
 - Allows for 2 weather deferrals/season.
 - Non-Profit organization inquiries; market@downtowncharlottetown.com
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Information:

- This is an open-air, outdoor market. Queen Street will be closed to traffic, from Grafton to Dorchester Streets, to create a safe space for vendors and shoppers.
- Market runs rain or shine. If you cannot attend due to weather, please email management the previous day or before 8:00 a.m. on Market Day. In the extreme occurrence where the market cannot operate, a cancellation notice will be posted on our Facebook page by 8:30 a.m.
- We understand summertime is busy and you may not be able to attend each Sunday. If you can't attend a previously booked date, please notify management as early as possible, *no less than a week in advance*.
 - If you miss two (2) markets in a row without giving notice, we can't guarantee you will be in the same location upon return.
- We encourage vendors to invest in professional signage to help your business stand out, and so customers can easily identify your booth and products.
- Management reserves the right to move vendors to a new space if it so decides.
- Spaces are approximately 10 feet wide; variations will occur depending on space location.
- Vendors are encouraged to accept Downtown Dollars for purchases.
 - Downtown Dollars work just like cash – for more information visit: <https://www.downtowncharlottetown.com/downtown-dollars> or email us.
- All vendors have agreed to adhere to the market Code of Conduct. Failure to do so will result in suspension without refund.